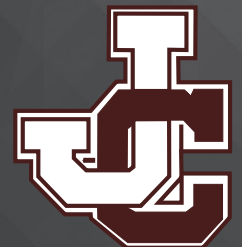


# Johnson City

## CENTRAL SCHOOL DISTRICT



2023-2024 Parent Handbook  
and Calendar of Events





# Table of Contents

1. Superintendent's Message .....	2
2. August 2023 .....	3
3. September 2023 .....	4
4. October 2023 .....	5
5. November 2023 .....	6
6. December 2023 .....	7
7. January 2024 .....	8
8. February 2024 .....	9
9. March 2024 .....	10
10. April 2024 .....	11
11. May 2024 .....	12
12. June 2024 .....	13
13. Food Service Information .....	14
14. District Philosophy .....	20
15. District Transportation Department .....	20
16. Challenge to Student Athletes / PPRA Notification / District Dignity Act Coordinators.....	21
17. FERPA Notice for the Johnson City Central School District .....	22
18. Health Information .....	23
19. Food Service Program .....	24
20. Nondiscrimination and Anti-Harassment / Administration / BOE members / Holidays / Attendance .....	25
21. Public Notice: Nondiscrimination Policy, Attendance .....	25
22. School District Election / Absentee Ballot / Polling Places .....	26
23. District Procedures and Consequences for Illegal Drug, Alcohol, Tobacco Use, HIPAA Notice .....	26
24. Athletic Programs / Asbestos Notice / Disclosure to Military Policy / Manuals / Fire Inspection / Pesticide Application Notice.....	27
25. Phone Numbers / Emergency Closings .....	28

## A Message from the Superintendent

Hello, Wildcats, and welcome to the 2023-2024 school year.

Within these pages, you will find important information about our schools and the various events that are planned for this school year. In addition, you will also find an expansive hand-book for your reference.

Our schools and staff invite you and your family to participate in the activities and events that happen throughout the year. Whether your interest is athletics, music, academics, assemblies, parent conferences, or volunteering, you will be able to share in the excitement our students experience in each of our buildings.

Each month of the school year provides our students and our community with a variety of events. The Johnson City School District is committed to creating educational opportunities for all students and fostering connections between our schools and our community. Be sure to follow our website, app, and social media to stay informed of daily news.

With appreciation,  
*Eric Race*  
Superintendent of Schools



# August

Sunday

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday



6

7

8

9

10

11

12

Marching Band Mini-Camp 6:30 - 9 p.m.

13

14

15

16

17

18

19

Board of Education Meeting 6:30 p.m.

Varsity & JV Football Begin

20

21

22

23

24

25

26

Varsity & JV Fall Sports Begin

Marching Band Camp 12 - 3 p.m. / 6:30 - 9:30 p.m. (Friday: 12 - 3 p.m. only)

SAT Exam

27

28

29

30

31

Modified Fall Sports Begin

Board of Education Meeting 6:30 p.m.

Grade 9 Orientation 2-4 p.m. & 6-8 p.m.

Marching Band Camp 12 - 3 p.m. / 6:30 - 9:30 p.m.



Dates and times may be subject to change.



September						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
HOME OF THE WILDCATS						
3	4	5	6	7	8	9
Week 1	NO SCHOOL Labor Day	JCMS Open House 6-7:30 p.m.  NO SCHOOL Superintendent's In-Service Day	NO SCHOOL Superintendent's In-Service Day	Deadline To Register For Oct. 7 SAT Exam  First Day Of Classes For Grades PreK-12		
10	11	12	13	14	15	16
Week 2		Board of Education Meeting 6:30 p.m.				
17	18	19	20	21	22	23
Week 3						Marching Band NYSFBC @ Corning
24	25	26	27	28	29	30
Week 4	Elementary School Book Fair	Elementary School Open House 5:45 - 7 p.m.  Board of Education Meeting 6:30 p.m.  Elementary School Book Fair	Elementary School Book Fair	Elementary School Book Fair	HS Pep Rally  HS Homecoming Game 7 p.m.  Elementary School Book Fair	HS Homecoming Dance 7 p.m.  Athletic Hall of Fame Dinner at Traditions 2 p.m.

Dates and times may be subject to change.



# October

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6	7
Week 5		High School Picture Day	High School Picture Day	Emergency Dismissal Drill  Deadline To Register For Nov. 4 SAT Exam		SAT Exam
8	9	10	11	12	13	14
Week 6	NO SCHOOL Columbus Day	Board of Education Meeting 6:30 p.m.	PSAT Exam for Juniors	High School Open House 6 p.m.		Marching Band NYSFBC @ Vestal
15	16	17	18	19	20	21
Week 7			College Day for Juniors	Middle School Picture Day	Middle School Picture Day	Marching Band NYSFBC @ Phoenix
22	23	24	25	26	27	28
Week 8		Board of Education Meeting 6:30 p.m.  Elementary School Picture Day	Elementary School Picture Day	Elementary Trunk or Treat Event 5:30 -7 p.m.		
29	30	31				
Marching Band NYSFBC @ Carrier Dome  Week 9		Elementary Halloween Parade				

Dates and times may be subject to change.

# November

Sunday

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

			<p>1</p> <p>Staff Professional Development &amp; Early Dismissal for Students MS - 11:10 a.m. PreK - 11:15 a.m. HS - 11:20 a.m. Elem. - 12:15 p.m.</p>	<p>2</p> <p>Deadline To Register For Dec. 2 SAT Exam</p>	<p>3</p> <p>NYSSMA 7-9 Jr. Area All State</p>	<p>4</p> <p>SAT Exam</p> <p>NYSSMA 7-9 Jr. Area All State</p>
<p>5</p> <p>Week 10</p>	<p>6</p>	<p>7</p>	<p>8</p> <p>Fall Sports Awards 6 p.m.</p>	<p>9</p>	<p>10</p> <p>Sophisticats Choreography Weekend</p> <p>NO SCHOOL Veterans Day</p>	<p>11</p> <p>Sophisticats Choreography Weekend</p>
<p>12</p> <p>Week 11</p>	<p>13</p> <p>Varsity &amp; JV Winter Sports Begin</p>	<p>14</p> <p>Board of Education Meeting 6:30 p.m.</p> <p>High School Picture Day Makeup</p>	<p>15</p> <p>Concert: Grade 6 Band/Chorus/Orchestra 7 p.m.</p>	<p>16</p>	<p>17</p> <p>Middle School Picture Day Makeup</p>	<p>18</p>
<p>19</p> <p>Week 12</p>	<p>20</p> <p>HS Musical Auditions</p>	<p>21</p> <p>Elementary School Picture Day Makeup</p> <p>HS Musical Auditions</p>	<p>22</p> <p>NO SCHOOL Thanksgiving Recess</p>	<p>23</p> <p>NO SCHOOL Thanksgiving Recess</p>	<p>24</p> <p>NO SCHOOL Thanksgiving Recess</p>	<p>25</p>
<p>26</p> <p>Week 13</p>	<p>27</p> <p>Modified Winter Sports Begin</p>	<p>28</p> <p>Board of Education Meeting 6:30 p.m.</p>	<p>29</p>	<p>30</p> <p>NYSSMA All-State Winter Conference</p>		

Dates and times may be subject to change.



# December

Sunday

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

						1	2
						NYSSMA All-State Winter Conference	SAT Exam  NYSSMA All-State Winter Conference
3	4	5	6	7	8	9	
NYSSMA All-State Winter Conference  Week 14		Concert: Grades 7-8 Band/Chorus/Orchestra 7-9 p.m. (snow date 12/6)	Staff Professional Development & Early Dismissal for Students MS - 11:10 a.m. PreK - 11:15 a.m. HS - 11:20 a.m. Elem. - 12:15 p.m.	K-8 Parent/Teacher Conferences	K-8 Parent/Teacher Conferences	BCMEA Auditions 10-12 Jazz Auditions @ M-E Middle School (snow date 12/16)	
10	11	12	13	14	15	16	
Week 15		Board of Education Meeting 6:30 p.m.	Grades 9-12 Winter Concert 7 p.m. (snow date 12/14)				
17	18	19	20	21	22	23	
Week 16		Grades 4-5 Winter Concert 7 p.m. (Snow Date 12/20)			NO SCHOOL Winter Recess		
24	25	26	27	28	29	30	
31	NO SCHOOL Winter Recess	NO SCHOOL Winter Recess	NO SCHOOL Winter Recess	NO SCHOOL Winter Recess	NO SCHOOL Winter Recess		
Week 17							

Dates and times may be subject to change.

# January

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 NO SCHOOL Winter Recess	2 NO SCHOOL Winter Recess	3	4 HS National Honor Society Induction Ceremony 6 p.m.	5	6 BCMEA Auditions @ West Middle School (snow date 1/20)
7 Week 18	8	9 Board of Education Meeting 6:30 p.m.	10 Staff Professional Development & Early Dismissal for Students MS - 11:10 a.m. PreK - 11:15 a.m. HS - 11:20 a.m. Elem. - 12:15 p.m.	11	12	13
14 Week 19	15 NO SCHOOL Martin Luther King, Jr., Day	16	17	18	19	20
21 Week 20	22	23 Board of Education Meeting 6:30 p.m.	24	25	26 HS Senior Pictures Due	27
28 Week 21	29	30 Regents Exams	31			

Dates and times may be subject to change.



February						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
					NYSSMA 10-12 Area All-State @ Ithaca College	NYSSMA 10-12 Area All-State @ Ithaca College
4	5	6	7	8	9	10
Week 22						
11	12	13	14	15	16	17
Week 23		Board of Education Meeting 6:30 p.m.			NO SCHOOL Mid-Winter Recess	
18	19	20	21	22	23	24
Week 24	NO SCHOOL Mid-Winter Recess			HS Science Fair	Deadline To Register For Mar. 9 SAT Exam	
25	26	27	28	29		
Week 25		Board of Education Meeting 6:30 p.m.	Staff Professional Development & Early Dismissal for Students MS - 11:10 a.m. PreK - 11:15 a.m. HS - 11:20 a.m. Elem. - 12:15 p.m.	A2A Basketball Game 5:30 p.m.		

Dates and times may be subject to change.

# March

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
					BCMEA Festival II	2 BCMEA Festival II
3	4	5	6	7	8	9
Week 26					JCHS Musical 7 p.m. BCMEA Festival I	SAT Exam (Digital) JCHS Musical 7 p.m. BCMEA Festival I
10	11	12	13	14	15	16
JCHS Musical 3 p.m. Week 27	Varsity & JV Spring Sports Begin	Board of Education Meeting 6:30 p.m.		NO SCHOOL Superintendent's In-Service Day	NO SCHOOL	
17	18	19	20	21	22	23
Week 28			Winter Sports Awards 6 p.m.		BCMEA Festival III	BCMEA Festival III
24	25	26	27	28	29	30
Week 29						
31	Modified Spring Sports Begin	Board of Education Meeting 6:30 p.m.	JC Music Producer & Sound 7-9 p.m.		NO SCHOOL Spring Recess	

Dates and times may be subject to change.



# April

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 NO SCHOOL Spring Recess	2 NO SCHOOL Spring Recess	3 NO SCHOOL Spring Recess	4 NO SCHOOL Spring Recess	5 NO SCHOOL Spring Recess	6
7 Week 30	8	9 Board of Education Meeting 6:30 p.m.	10	11	12 Sophisticats Choreography Weekend	13 Sophisticats Choreography Weekend
14 Week 31	15	16 Grades 3-8 NYS ELA Assessments	17	18	19 Deadline To Register For May 4 SAT Exam (Digital)	20
21 Week 32	22 Board of Education Meeting 6:30 p.m.	23	24	25	26 NYSSMA Solo Festival	27 NYSSMA Solo Festival
28 Week 33	29	30 NYS Grades 3-5 Math Assessment				

Dates and times may be subject to change.

# May

Sunday

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

				1 NYS Grades 3-5 Math Assessment	2 Grades 6-8 NYS Math Assessment	3 Grades 6-8 NYS Math Assessment	4 SAT Exam (Digital)
5	6	7	8 Elementary Wildcat Showcase 6 p.m.	9 Grades 4-5 Chorus & Orchestra Concert 7 p.m.	10	11	
Week 34	AP Exams						
12	13	14 Board of Ed. Meeting- Public Hearing NYSSMA Major Ensemble Fest @ OFA Grades 5-6 Band, Grade 6 Chorus Concert 7 p.m.	15 Grade 5 NYS NYS Assessment NYSSMA Major Ensemble Fest @ OFA	16 Grades 7-12 Band Concert 7 p.m. NYSSMA Major Ensemble Fest @ OFA	17 Deadline To Register For June 1 SAT Exam (Digital)	18	
Week 35	AP Exams						
19	20	21 Jazz Night Concert @ St. Michael's 7 p.m. Budget Vote	22	23 JCHS Tri-M Talent Show 7 p.m.	24 NO SCHOOL Memorial Day Recess	25	
Week 36							
26	27 NO SCHOOL Memorial Day Recess	28 Board of Education Meeting 6:30 p.m.	29 Grades 7-12 Choral Concert 7 p.m.	30 HS Academic Awards Grades 7-12 Orchestra Concert 7 p.m.	31		
Week 37							

Dates and times may be subject to change.



# June

Sunday

Monday

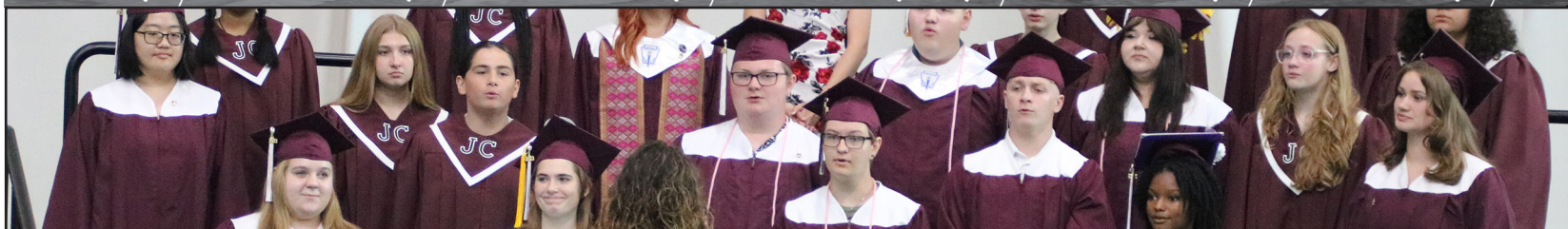
Tuesday

Wednesday

Thursday

Friday

Saturday

							1 Wildcat Music Stadium Fest  SAT Exam (Digital)
2  Week 38	3  MS/HS Art Show  Board of Education Meeting 6:30 p.m.  Regents Exams	4  Spring Sports Awards 6 p.m.	5  Senior Parade	6	7	8	
9  Week 39	10  Senior Scholarship Awards Dinner	11	12	13	14  Regents Exams	15	
16  Week 40	17  Board of Education Meeting 6:30 p.m.  Regents Exams	18	19  NO SCHOOL Juneteenth	20	21  Regents Exams	22	
23	24	25	26	27	28	29	
30  HS Graduation	Marching Band Mini-Camp 6:30 - 9 p.m.  Regents Exams			HS Prom at Traditions			

Dates and times may be subject to change.



THE STATE EDUCATION DEPARTMENT / THE UNIVERSITY OF THE STATE OF NEW YORK / ALBANY, NY 12234

Office of P-20 Education Policy  
Child Nutrition Program Administration  
89 Washington Avenue, Room 375 EBA, Albany, NY 12234  
(518) 473-8781 Fax (518) 473-0018  
[www.nysed.gov/cn/cnms.htm](http://www.nysed.gov/cn/cnms.htm)

### **Letter to Parents for School Meal Programs Special Provision Options (Provision 2 Non-Base Year & Community Eligibility Provision)**

Dear Parent or Guardian:

We are pleased to inform you that Johnson City Central School District will be implementing a meal certification option available to schools participating in the National School Lunch and School Breakfast Programs for 2023-2024.

#### **What does this mean for your child(ren) attending the school(s) identified above?**

All students enrolled at Johnson City Central School District are eligible to receive a healthy breakfast and lunch at school at **no charge** to your household each day of the 2023-2024 school year. No further action is required of you. Your child(ren) will be able to participate in these meal programs without having to pay a fee or submit an application.

If you have any further questions, please contact us at 607-930-1100.

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotape, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: <https://www.usda.gov/sites/default/files/documents/USDA-OASCR%20P-Complaint-Form-0508-0002-508-11-28-17Fax2Mail.pdf>, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

(1) mail: U.S. Department of Agriculture

Office of the Assistant Secretary for Civil Rights  
1400 Independence Avenue, SW  
Washington, D.C. 20250-9410; or

(2) fax: (833) 256-1665 or (202) 690-7442; or

(3) email: [program.intake@usda.gov](mailto:program.intake@usda.gov).

This institution is an equal opportunity provider.





**Johnson City Central School District  
2023-24 Community Eligibility Provision (CEP)  
Household Income Eligibility Form**

Please provide the following information. All children in the school will receive meals at no charge regardless of household income and all information is confidential.

**List all children in your household who attend school:**

Student Name	School	Grade

**List all other family members, including non-school age children below. Include all income how much and how often they are paid (weekly, bi-weekly, twice per month, monthly). If there is no income, check the box for “no income”.**

Name of Household Member	Earnings from work before deductions Amount/How Often	Child Support, Alimony Amount/How Often	Pension, Retirement payments Amount/How Often	Other Income, Social Security Amount/How Often	No Income
	\$ ____ / ____	\$ ____ / ____	\$ ____ / ____	\$ ____ / ____	
	\$ ____ / ____	\$ ____ / ____	\$ ____ / ____	\$ ____ / ____	
	\$ ____ / ____	\$ ____ / ____	\$ ____ / ____	\$ ____ / ____	
	\$ ____ / ____	\$ ____ / ____	\$ ____ / ____	\$ ____ / ____	
	\$ ____ / ____	\$ ____ / ____	\$ ____ / ____	\$ ____ / ____	

If anyone in the household receives SNAP, TANF or FDPIR benefits, list their name and case number here.

Name: \_\_\_\_\_ Case Number: \_\_\_\_\_

I certify that all of the information on this application is true, and that all income is reported. I understand that the information is being given so the school can receive federal funds. If I purposely give false information, I may be prosecuted under applicable State and federal laws.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**DO NOT FILL OUT – FOR SCHOOL USE ONLY**

☐ SNAP/TANF

☐ Income Household Total: \_\_\_\_ / \_\_\_\_ Household Size \_\_\_\_

Signature of Reviewing Official: \_\_\_\_\_



## DISCRIMINATION COMPLAINTS

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotope, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: <https://www.usda.gov/sites/default/files/documents/ad-3027.pdf>, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

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2. **fax:**  
(833) 256-1665 or (202) 690-7442; or
3. **email:**  
[program.intake@usda.gov](mailto:program.intake@usda.gov)

This institution is an equal opportunity provider.





## PARENT/GUARDIAN CONSENT TO RELEASE ELIGIBILITY INFORMATION FOR FREE AND REDUCED PRICE MEALS

Dear Parent/Guardian:

If your child is eligible for free and reduced price meals, he/she also may be eligible for other benefits. To receive these benefits, you must provide written consent to permit school officials to give your name, address, and an indication that your household is eligible for free and reduced price meals, to representatives of certain programs. **Failure to sign a consent statement that will allow disclosure of this information will not affect your child's eligibility or participation in the school meals program.**

Some of the programs that may request names and eligibility information to be used to provide benefits, and for which parent/guardian consent is required, include: federal health insurance programs such as Medicaid or Children's Health Insurance program (CHIP), other federal programs, State programs, local health and education programs and other local activities. For example, the disclosure of children's eligibility for free and reduced price meals to determine eligibility for free text books, free band instruments, holiday baskets, school supplies, etc., or reduced fees for summer school or driver education programs, would require written consent by the child's parent/guardian.

If you wish to provide consent to release information contained in your child's free and reduced price meal application, to receive other benefits, please complete the attached consent statement.

Please call Julie Carter at 607-930-1100 if you have questions.

Sincerely,  
Annie Hudock  
Sr. Food Service Director  
Enclosure (consent statement)  
Nondiscrimination Statement:

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.

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[program.intake@usda.gov](mailto:program.intake@usda.gov)

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## CONSENT TO RELEASE FREE OR REDUCED PRICE ELIGIBILITY INFORMATION

School officials may release information that shows that my child/children are eligible for free or reduced price meals to the following programs. I understand that the information will only be provided to the program(s) checked.

(Check the box next to the program area(s) you wish to release information to)

- ☐ State or federal programs such as the Youth Summer Work program or the Educational Talent Search Program.
- ☐ Local health and education programs and other local programs that provide benefits such as free textbooks or school supplies, free band instruments, or reduced fees for summer school or driver education.
- ☐ Community programs such as holiday baskets, summer arts and playground programs.

I understand that I will be releasing information that will show that my child/children are eligible for free and reduced price meals or free. I give consent to release my confidential information for the above named uses.

Child/Children:

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---

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I certify that I am the child's parent/guardian for whom the application was made.

Signature of Parent/Guardian: \_\_\_\_\_

Print Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Date: \_\_\_\_\_

Mail to:

**Johnson City CSD – Food Service Dept.**

**666 Reynolds Rd**

**Johnson City, NY 13790**

**Nondiscrimination Statement:**

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## MENU OF PROGRAMS/INITIATIVES

The Rock on Café™ School Nutrition Program in Broome and Tioga Counties are proud to offer kid approved menu items and entrees that taste great and are healthy too! The focus of the Rock on Café™ program is to offer healthier versions of foods that children like while being affordable and convenient.

### BREAKFAST AND LUNCH

- Rockin' Breakfast and Lunch options are available through the Rock on Café™ and meet USDA Meal Regulations:
  - Age-Appropriate Meals
  - Protein
  - Whole Grains
  - Variety of Fruits and Vegetables
  - Fat-Free or 1% Milk



### FARM TO SCHOOL

- Taste Tests
- Local Food Procurement
- Partnering with School Gardens and Growing Towers
- Community Partnerships

### NUTRITION EDUCATION

- Cooking Workshops with Students and Staff
- Food and Nutrition Presentations

### CATERING

- Special Events
- Teacher/Staff Breakfasts and Lunches



Check out school menus and nutrition information online through the My School Menus App or at [www.myschoolmenus.com](http://www.myschoolmenus.com)



PRE-PAY ONLINE with  
EZSchoolPay.com  
*Deposit money  
directly into your  
student's account  
online!*



[www.rockoncafe.org](http://www.rockoncafe.org)

FIND US ON:



## Johnson City School District Philosophy

### **Mission**

Creating educational opportunities for all students in preparation for success in an ever-changing community.

### **Vision**

Building strong relationships with each other and our community, we will provide inclusive, inspiring, and rigorous experiences for all.

### **Core Values**

We believe we can achieve our vision and accomplish our mission by focusing on clearly defined and consistently demonstrated core values.

To that end, in all of our actions and interactions, we will:

- Demonstrate pride and belief in our students
- Provide relevant learning opportunities
- Focus on individual growth and academic achievement
- Foster collaboration, cooperation, and creativity
- Meet the social emotional needs of each student
- Provide a safe, equitable and socially responsible environment
- Embrace the traditions of our district
- Honor our commitment to be fiscally responsible while supporting educational programming

## Transportation Department 607-930-1017

### **Remember these school bus safety rules**

- Be at your bus stop five minutes early
- Remain 15 ft from the road at your stop
- Remain seated at all times until the bus comes to a complete stop
- Follow driver's instruction
- Use appropriate language
- No Bullying

### **Transportation Regulations**

- A student's child's residence must be in the district
- Each student should have a consistent bus schedule for their safety
- The pick-up and drop-off point must be the same every day
- To ensure the safe and proper delivery of each child, no changes in the pick-up and drop-off point will be made without written authorization from the supervisor of transportation
- If an emergency exists that requires the delivery of a child to a residence different from the regular pick up and drop off, the parent or legal guardian of the child must provide the building principal with a written request and contact the transportation department (607-930-1017) with the necessary information. The transportation supervisor will inform the appropriate driver(s) of the change if the request is deemed appropriate.

### **Transportation Information**

Letters with bus information for students including the school bus number or symbol, and the time and location of pickup are sent to every student enrolled in the district. Should you have a question about information received or if you do not receive your child's information two weeks before school starts call the transportation office (607-930-1017) for assistance. New students, transfers, and changes will require three days to implement. Your patience and cooperation are appreciated.

### **Everybody has a responsibility**

#### **Bus Driver**

- To drive safely at all times
- To be sure the bus is safe mechanically
- To obey all laws
- To build relationships with students and parents

#### **Students**

- To obey all safety rules
- To always cross the street in front of the bus
- To follow the bus driver's instructions
- To be courteous to the bus driver and other students on the bus

#### **Parents**

- To make sure the children are at the bus stop on time
- To be at the bus stop for younger students
- To know the rules for bus riders
- To review the rules regularly with the children
- To support the bus driver if behavior problems occur

#### **Other Motorists**

- To know the school bus laws
- To always stop for a stopped school bus with its red lights flashing
- To report a school bus when the bus driver is breaking a law

### **Transportation Department Staff**

Louis Castellucci - *Director of Transportation*

Elizabeth Fox - *Director of Auxiliary Services*

Randy Clark - *Head Mechanic*

Becky Dapolito - *Dispatcher*

Sherry Manning - *Secretary*

# The challenge to our student athletes: Achieving high academic and athletic standards

## Creating Educational Opportunities for All Students in Preparation for Success in an Ever-Changing Community

At Johnson City we strive to provide our student athletes with excellent opportunities to participate in an interscholastic athletics program of the highest quality, with the result that their athletic experiences become an integral and valued component of their total educational experience.

To assist our student athletes in balancing academics with their athletics, Johnson City has developed and adopted the following policy:

### Athletic Academic Eligibility Policy

The mission of the Johnson City Central School District is high academic standards for all students. Interscholastic athletics are an integral part of the educational program at Johnson City. Our student athletes must realize that the academic and athletic programs both strive to achieve the mission of our district. Therefore, the following academic eligibility policy is established to insure that the district's mission is being met.

1. Academic eligibility rules apply during the respective sports season.
2. At five-week intervals, students will be issued academic reports; home letters at the five-week mark and report cards at the ten-week mark.
3. Student athletes in grades 7-12 failing one subject will be placed on athletic probation for a period of two weeks. The probationary period starts at the date of notification. The student athlete can be removed at any time during those two weeks with the teachers' signature on the academic eligibility form indicating the student is passing. If at the end of the two-week period the student is still failing, the student athlete is placed on the ineligibility list and are not eligible for athletic contest participation. Practice attendance will be at the discretion of

their coach.

4. Student athletes in grades 7-12 failing two or more subjects are placed on the ineligibility list and are not eligible for athletic contest participation. Ineligibility starts at the date of notification. Practice attendance will be at the discretion of the coach. The student athlete can be removed from the ineligibility list at any time by completing the academic eligibility form which has the signature of the teacher(s) and athletic director indicating the student is now passing. In the event the student athlete successfully brings all failing grades except one to a passing level within the first two weeks, they become eligible for athletic contests and that student is placed on probation and has two weeks from the original notification of ineligibility to bring all grades to a passing level.
5. If after two weeks the student has not turned in forms for all failures, then they will be placed on permanent ineligibility for the remainder of the 5 week interim and may continue to attend and/or participate in interscholastic athletics by meeting all of the following criteria:
  - (a) Develop a plan with the teacher to meet with them regularly after school to improve their academic standing in that class;
  - (b) Complete all assigned coursework on time and exhibit appropriate school behavior at all school-related activities and events;
  - (c) Achieve a passing grade for the current week.
6. It is the student athlete's responsibility to reestablish their athletic eligibility.
7. Upon approval of the athletic director, in conjunction with the principal, will be the final determiner of a student's eligibility.

*The written academic reports are issues by the guidance department through progress reports and report cards. These reports are mailed home by the guidance office.*

## District Dignity Act Coordinators

Dignity Act Coordinators are instructed in the provisions of the district's Bullying/Harassment Prevention and Intervention policy.

High School - Fred Deinhardt, 607-930-1009, [fdeinhardt@jcschools.stier.org](mailto:fdeinhardt@jcschools.stier.org)

Middle School - Julie Beard, 607-930-1012, [jbeard@jcschools.stier.org](mailto:jbeard@jcschools.stier.org)

Elementary School - Tracy D'Arpino, 607-930-1015, [tdarpino@jcschools.stier.org](mailto:tdarpino@jcschools.stier.org)

# PPRA Notification (Protection of Pupil Rights Amendment)

PPRA (20 U.S.C. § 1232h, 34 CFR Part 98) affords parents of students certain rights regarding, among other things, participation in surveys, the collection and use of information for marketing purposes, and certain physical exams. These include, but are not limited to, the right to:

- *Consent* before students are required to submit to a survey that concerns one or more of the following eight protected areas (protected information survey) if the survey is funded as part of a program administered by the U.S. Department of Education (Department) (applicable program) –
  1. Political affiliations or beliefs of the student or student's parent;
  2. Mental or psychological problems of the student or student's family;
  3. Sex behavior or attitudes;
  4. Illegal, anti-social, self-incriminating, or demeaning behavior;
  5. Critical appraisals of others with whom respondents have close family relationships;
  6. Legally recognized privileged or analogous relationships, such as with lawyers, doctors, or ministers;
  7. Religious practices, affiliations, or beliefs of the student or student's parent; or
  8. Income, other than as required by law to determine program eligibility.
- *Receive notice* and an opportunity to opt a student out of –
  1. Any protected information survey administered or distributed to a student by a local educational agency that is a recipient of funds under an applicable program (LEA) if the protected information survey is either not funded as part of a program administered by the Department or is funded as part of a program administered by the Department but to which a student is not required to submit;
  2. Any non-emergency, invasive physical examination or screening required by an LEA as a condition of attendance; administered by the school and scheduled by the school in advance; and, that is not necessary to protect the immediate health and safety of a student, with some exceptions; and
  3. Activities of an LEA involving collection, disclosure, or use of personal information collected from students for the purpose of marketing or sale (or to otherwise distribute such information to others for that purpose), with some exceptions.

*Inspect*, upon request –

1. Protected information surveys and surveys created by a third party, before the administration or distribution by an LEA of the surveys to a student;
2. Any instrument used by an LEA to collect personal information for the purpose of marketing or sale (or otherwise distributing such information for that purpose), before the instrument is administered or distributed to a student, with some exceptions; and
3. Instructional material, excluding academic tests or academic assessments, used by an LEA as part of the educational curriculum for a student.

These rights transfer from the parents to the student when the student turns 18 years old or becomes an emancipated minor under applicable State law.

### Requirements of LEAs under PPRA

LEAs are required to develop and adopt policies, in consultation with parents, to address the protection of student privacy and parents' rights under PPRA, including those discussed above. In addition, LEAs must directly notify parents of these policies at least annually, at the start of each school year, and within a reasonable period after any substantive change to the policies.

LEAs must also directly notify, such as through U.S. Mail or email, parents of students who are scheduled or expected to be scheduled to participate in any of the activities or surveys listed below and must provide an opportunity for parents to opt their child out of participation. LEAs must make this notification to parents at least annually at the beginning of the school year, and this notification must include the specific or approximate dates when the activities or surveys are scheduled or expected to be scheduled. For activities or surveys that are scheduled after the school year starts, LEAs must provide parents with reasonable notification and an opportunity to review, as well as an opportunity to opt their child out. These activities and surveys involve:

- Collection, disclosure, or use of personal information collected from students for the purpose of marketing or sale (or otherwise distributing such information to others for that purpose), with some exceptions;
- Administration or distribution to a student of any protected information survey not funded as part of a program administered by the Department or funded as part of a program administered by the Department but to which students are not required to submit; and
- Certain non-emergency, invasive physical examinations or screenings, as described above.

Parents who seek additional resources on student privacy under PPRA may visit the Department's Student Privacy Policy Office website at <https://studentprivacy.ed.gov/>. Parents who believe their PPRA rights have been violated may file a complaint online by selecting the PPRA complaint form option at <https://student-privacy.ed.gov/file-a-complaint> or by mailing the form to the following address:

Student Privacy Policy Office  
U.S. Department of Education  
400 Maryland Avenue, S.W.  
Washington, D.C. 20202



# FERPA NOTICE for the Johnson City Central School District

The Family Educational Rights and Privacy Act (FERPA) affords parents and students who are 18 years of age or older ("eligible students") certain rights with respect to the student's education records. These rights are:

1. The right to inspect and review the student's education records within 45 days after the day the Johnson City Central School District receives a request for access.  
Parents or eligible students should submit to the school principal [or appropriate school official] a written request that identifies the records they wish to inspect. The school official will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.
2. The right to request the amendment of the student's education records that the parent or eligible student believes are inaccurate, misleading, or otherwise in violation of the student's privacy rights under FERPA.

Parents or eligible students who wish to ask the Johnson City Central School District to amend a record should write the school principal [or appropriate school official], clearly identify the part of the record they want changed, and specify why it should be changed. If the school decides not to amend the record as requested by the parent or eligible student, the school will notify the parent or eligible student of the decision and of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

3. The right to provide written consent before the school discloses personally identifiable information (PII) from the student's education records, except to the extent that FERPA authorizes disclosure without consent.

One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. A school official is a person employed by the school as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel) or a person serving on the school board. A school official also may include a volunteer or contractor outside of the school who performs an institutional service of function for which the school would otherwise use its own employees and who is under the direct control of the school with respect to the use and maintenance of PII from education records, such as an attorney, auditor, medical consultant, or therapist; a parent or student volunteering to serve on an official committee, such as a disciplinary or grievance committee; or a parent, student, or other volunteer assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

Upon request, the school discloses education records without consent to officials of another school district in which a student seeks or intends to enroll, or is already enrolled if the disclosure is for purposes of the student's enrollment or transfer.

The right to file a complaint with the U.S. Department of Education concerning alleged failures by the [School] to comply with the requirements of FERPA. The name and address of the Office that administers FERPA are:

Family Policy Compliance Office  
U.S. Department of Education  
400 Maryland Avenue, SW  
Washington, DC 20202  
School Notice to Parents of Rights Under The  
Family Educational Rights and Privacy Act

The Family Educational Rights and Privacy Act (FERPA), a Federal Law, requires that the Johnson City Central School District, with certain exceptions, obtain your written consent prior to the disclosure of personally identifiable information from your child's education records. However, the Johnson City Central School District may disclose appropriately designated "directory information" without written consent, unless you have advised the District to the contrary in accordance with district procedures. The primary purpose of directory information is to allow the Johnson City Central School District to include this type of information from your child's education records in certain school publications. Examples include:

- A playbill showing your student's role in a drama production;
- The annual yearbook;
- Honor roll and other recognition lists;
- Graduation programs; and
- Sports activity sheets, such as for wrestling, showing weight and height of team members.

Directory information, which is information that is generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without a parent's prior written consent. Outside organizations include, but are not limited to, companies that manufacture class rings or publish yearbooks. In addition, the New York State Education Law § 2-1 and two federal laws require school districts receiving assistance under the Elementary and Secondary Education Act of 1965 (ESEA) to provide military recruiters, upon request, with student names, addresses and telephone listings – unless parents have advised the school district that they do not want their student's information disclosed without their prior written consent.

If you do not want the Johnson City Central School District to disclose some or all directory information from your child's education records without your prior written consent, you must notify the district in writing within 30 days after the publication of this notice. The Johnson City Central School District has designated the following information as directory information:

1. Student's name
2. Address
3. Telephone listing
4. Electronic mail address
5. Student's Image, including video
6. Date and place of birth
7. Major field of study
8. Dates of attendance
9. Grade level
10. Participation in officially recognized activities and sports
11. Weight and height of members of athletic teams
12. Degrees, honors, and awards received
13. The most recent educational agency or institution attended

See the list below of the disclosures that elementary and secondary schools may make without consent.

FERPA permits the disclosure of PII from students' education records, without consent of the parent or eligible student, if the disclosure meets certain conditions found in §99.31 of the FERPA regulations. Except for disclosures to school officials, disclosures related to some judicial orders or lawfully issued subpoenas, disclosures of directory information, and disclosures to the parent or eligible student, §99.32 of the FERPA regulations requires the school to record the disclosure. Parents and eligible students have a right to inspect and review the record of disclosures. A school may disclose PII from the education records of a student without obtaining prior written consent of the parents or the eligible student –

- To other school officials, including teachers, within the educational agency or institution whom the school has determined to have legitimate educational interests. This includes contractors, consultants, volunteers, or other parties to whom the school has outsourced institutional services or functions, provided that the conditions listed in §99.31(a)(1)(i)(B)(1) - (a)(1)(i)(B)(2) are met. (§99.31(a)(1))
- To officials of another school, school system, or institution of postsecondary education where the student seeks or intends to enroll, or where the student is already enrolled if the disclosure is for purposes related to the student's enrollment or transfer, subject to the requirements of §99.34. (§99.31(a)(2))
- To authorized representatives of the U. S. Comptroller General, the U. S. Attorney General, the U.S. Secretary of Education, or State and local educational authorities, such as the State educational agency in the parent or eligible student's State (SEA). Disclosures under this provision may be made, subject to the requirements of §99.35, in connection with an audit or evaluation of Federal- or State-supported education programs, or for the enforcement of or compliance with Federal legal requirements that relate to those programs. These entities may make further disclosures of PII to outside entities that are designated by them as their authorized representatives to conduct any audit, evaluation, or enforcement or compliance activity on their behalf. (§99.31(a)(3) and 99.35)
- In connection with financial aid for which the student has applied or which the student has received, if the information is necessary to determine eligibility for the aid, determine the amount of the aid, determine the conditions of the aid, or enforce the terms and conditions of the aid. (§99.31(a)(4))
- To State and local officials or authorities to whom information is specifically allowed to be reported or disclosed by a State statute that concerns the juvenile justice system and the system's ability to effectively serve, prior to adjudication, the student whose records were released, subject to §99.38. (§99.31(a)(5))
- To organizations conducting studies for, or on behalf of, the school, in order to: (a) develop, validate, or administer predictive tests; (b) administer student aid programs; or (c) improve instruction. (§99.31(a)(6))
- To accrediting organizations to carry out their accrediting functions. (§99.31(a)(7))
- To parents of an eligible student if the student is a dependent for IRS tax purposes. (§99.31(a)(8))
- To comply with a judicial order or lawfully issued subpoena. (§99.31(a)(9))
- To appropriate officials in connection with a health or safety emergency, subject to §99.36. (§99.31(a)(10))
- Information the school has designated as "directory information" under §99.37. (§99.31(a)(11))

# Immunization Requirements

All students must meet the immunization requirements of the New York State Public Health Law. A chart summarizing the requirements is available at <http://www.health.ny.gov/publications/2370.pdf>

- A student who is in process is defined as one who has had the first dose of all required immunization series and has appointments to complete the series in accordance with the ACIP catch up schedule. See <http://www.cdc.gov/vaccines/schedules/hcp/child-adolescent.html>. A student who is in process must be allowed to attend school.
- Students may present proof of immunity by serology (blood test) to the following immunizations: measles, mumps, rubella, hepatitis B, varicella and poliomyelitis.
- Medical exemptions to immunizations must be reissued annually. The written exemption must identify the immunization exempted, the medical contraindication for the exemption, and the length of time immunization is contraindicated. A sample medical exemption form is available at <http://www.health.ny.gov/prevention/immunizations/schools>. The medical exemption letter must be written by a licensed NYS physician.

Immunizations can be obtained by contacting the Broome County Health Department at 607-778-2839.

**PLEASE NOTE:** New York state no longer accepts religious exemptions for immunizations. For questions, please contact 607-930-1008.

## Health Information

Primary School Health Office: 607-930-1016

MS Health Office: 607-930-1014

Intermediate School Health Office: 607-930-1016

HS Health Office: 607-930-1011

### Annual Medical Examinations

State Education law requires a physical for each new student entering school, for every child entering kindergarten, grades 1, 3, 5, 7, 9 and 11 and for students referred to the Committee on Special Education.

Parents have the option of using private or family physician, clinics or the school physician.

Physicals done outside of school should be returned by November 1. Physical forms are available in the Health Office in each building.

New entrants and those entering grades K, 3, 5, 7, 9 and 11 are asked to submit a current dental certificate to the Health Office.

### Disease Control

In order to prevent the spread of disease and to ensure rapid recovery with a minimum of after effects, children should be kept out of school when they have the following symptoms:

- Nasal discharge, fever or chills. Sore throat, vomiting, upset stomach.
- Severe headaches, skin disease, earache, red or discharging eyes.

If these symptoms develop into any communicable disease, other than the common cold, parents are asked to notify the health office.

Please review with your student the importance of good hand washing and personal hygiene.

### Dispensing Medication

If a student takes any medication during school hours, the school district policy requires:

1. A written request from the parent or guardian.
2. The written order from the physician prescribing the medication indicating the type, purpose and dosage requirements of the medication, including how often and at what time.
3. All medication(s) must be dropped off and picked up by the parents or guardians and should be in its properly labelled container.

### Emergency Care

Any student who becomes ill or requires medical attention during the school day will be referred to the health office. The nurse will determine the appropriate action to be taken.

Every student must have on file at their school an emergency card providing information if the parent or guardian cannot be reached in an emergency. It is expected that the school will be advised of any known health problems affecting the child or any changes in medical information. Please provide the nurse information on any medications your student is taking.

Emergency cards are provided by the school for completion at the start of the school year.

### Physical Education Participation

State Law requires all students to participate in physical education. Students who are unable to fully participate in physical education programs will have their programs modified to meet their needs. A physician's statement is required for students to be excused from phys.ed. class.

### Athletic Physicals

All students planning to tryout/participate in interscholastic athletics must receive a sports physical. As per school board policy, this physical must be done at school by the school physician/nurse practitioner.

Prior to the physical, the parent and student must complete and sign the health history form, which can be obtained through FamilyID on the district website. Once the health history form is turned in to the nurse's office, the student will be scheduled for the physical. Physicals for fall sports are offered in the spring before the end of the school year. Winter and spring sports physicals are held during the school year.

Before a student may practice on any team, he/she must be examined by and receive approval from the school physician. Each student participating in interscholastic sports must submit a confidential health history update properly signed by both the athlete and his/her parent/guardian prior to participation in that season's sport.

An athlete must receive a sports physical each school year. It will cover him/her for a sport he/she may choose to take part in for that particular school year. When the student is ready to go on to the next sport, he/she needs to obtain an eligibility packet. When this has been signed by the parent and student, the student will be cleared for the next sport season, providing there have been no injuries or illness.

A sports physical is valid for one school year. It may be used for working papers.

# Food Service Program

The Johnson City Central School District is committed to excellence, and through this commitment recognizes the correlation between good nutrition and the child's ability to learn. Proper foods are needed not only for physical growth, but also to impact the child's ability to concentrate and learn.

The Food Service Department looks forward to serving your children this school year, and is proud to be an intricate part of your child's educational experience.

**All breakfast and lunch meals for the 2023-2024 school year are as follows:**

**Breakfast Program**

Breakfast at high school	Free
Breakfast at K-8 schools	Free

**Elementary & Middle School**

Lunch	Free
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**High School**

Lunch	Free
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## Food Service Program Important Information

**Policy Information:** A healthy breakfast and lunch are important to a child's academic success. Our food services department prepares meals that meet nutritional guidelines and provide a healthy variety of foods. The Board of Education recognizes that on occasion, younger students may forget to bring meal money to school. The board has adopted a meal charge policy, to help ensure students do not go hungry, but to also promote student responsibility while minimizing the financial burden to the district. Please read this important information.

## Substitute Food Service Workers

We are looking for substitute food service workers that are available on an on-call basis. Looking for individuals who enjoy working with students and are quality minded. If interested, call 607-930-1100 to request an application. Thank you for your interest.

**If you have any questions, please call the Johnson City Food Services Department at 607-930-1100. Thank you for your help.**





# Nondiscrimination and Anti-Harassment in the School District Attendance

The school district does not discriminate in employment or in the education programs and activities which it operates on the basis of actual or perceived race, color, national origin, creed, religion or religious practice, ethnic group, weight, gender (identity, expression), marital status, sex, age, sexual orientation, disability or predisposing genetic characteristic in violation of Title IX of the Education Amendments of 1972, Title VI and VII of the Civil Rights Act of 1964, 42 U.S.C. 12111 et. seq. known as the Americans With Disabilities Act or § 504 of the Rehabilitation Act of 1973, New York State Human Rights Law, and as mandated by the Dignity for All Students Act.

Any complaints concerning an alleged violation of this policy will be processed pursuant to the district's anti-discrimination regulation. The District compliance officer is:

*Jeffrey Paske*  
*Director of Health and Athletics*  
666 Reynolds Road  
Johnson City, NY, 13790  
930-1007

## Grievance Procedure

### Section 1

If any person believes that the school district or any of the district's staff has failed to apply or has inadequately applied the principles or regulations of (1) Title VII of the Civil Rights Act of 1964, (2) Title IX of the Education Amendment Act of 1972, (3) § 504 of the Rehabilitation Act of 1973, or the Dignity for All Students Act that person may bring forward a complaint, which shall be referred to as a grievance, to the district's compliance officer.

### Section 2

Step (a): The complainant shall discuss the grievance informally with the compliance officer, or may file a written complaint with the compliance officer. The compliance officer will then investigate the substance of the complaint in a thorough

and impartial manner. The compliance officer will reply to the complainant in writing within seven days of the initiation of the complaint.

Step (b): If the complainant wishes to appeal the decision of the compliance officer, the complainant may submit a signed statement of appeal to the superintendent within seven days after receipt of the compliance officer's response. The superintendent shall meet with the complainant and any representative and make such other inquiries which the superintendent deems appropriate. Thereafter, the superintendent shall set forth a conclusion and respond in writing to the complainant within 14 days.

Step (c): If the complainant is not satisfied with the conclusion of the superintendent, the complainant may appeal through a signed, written statement to the board of education within seven days of receipt of the superintendent's response in Step (b). In an attempt to resolve the grievance, the board of education shall meet with the complainant and any representative within 30 days of receipt of such an appeal. The board's written disposition of the appeal shall be sent to the complainant within ten days of this meeting.

Step (d): If the grievance has not been satisfactorily settled at Step (c), further appeal may be made to the Office of Civil Rights, Department of Education, Washington, DC 20201.

### Section 3

The compliance officer, on request, will provide a copy of the district's grievance procedure to any employee or student of the district. A copy of each of the Acts and Regulations upon which this notice is based will be made available upon written request directed to the district's compliance officer. When used in this policy, days shall mean calendar days. The words person and complainant shall include an employee as well as a student of

the district. Inquiries concerning the nondiscriminatory policy may be made to Director, Office for Civil Rights, Department of Education, Washington, DC 20201.

## Publications

The school district shall promulgate this policy and sexual harassment policy as follows:

- A copy of this policy and the sexual harassment policy will be sent electronically or in paper form to each employee every school year. Employees hired during the school year, will receive these policies during the hiring process.
- These policies shall be published as part of the district's student and faculty handbooks.
- These policies shall be published annually by the district.

Annual publications shall contain the name, business address and telephone number of the district's compliance officer.

## Employment Application

Each employment application of the school district shall contain the following language:

- The school district does not discriminate in employment or in the education programs and activities which it operates on the basis of actual or perceived race, color, national origin, creed, religion or religious practice, ethnic group, weight, gender (identity, expression), marital status, sex, age, sexual orientation, disability or predisposing genetic characteristic in violation of Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendment of 1972, or § 504 of the Rehabilitation Act of 1973 and the New York State Human Rights Law, and as mandated by the Dignity for All Students Act.

The Johnson City Central School District and its Board of Education recognize classroom attendance as absolutely essential to academic performance and student achievement. The educational process requires a continuity of instruction, active classroom participation, and meaningful learning experiences, which supports the need for daily attendance and is the basis for compulsory attendance regulations.

The Johnson City Central School District has determined that absences, tardiness and early departures will be considered excused or unexcused according to the following standards:

A. Excused: An absence, tardiness or early departure may be excused if due to personal illness, illness or death in the family, impassable roads due to inclement weather, religious observance, quarantine, required court appearances, attendance at health clinics or other medical visits, approved college visits, approved cooperative work programs, military obligations, and absences approved in advance by the principal.

B. Unexcused: An absence, tardiness or early departure is considered unexcused if the reason for the lack of attendance does not fall into the above categories (e.g., family vacation, hunting, babysitting, hair cut, oversleeping).

For the purposes of this policy, the following definitions also apply: Scheduled instruction: Every period that a pupil is scheduled to attend instructional or supervised study activities during the course of a school day during the school year.

Absent: The pupil is not present for the entire period of the pupil's scheduled instruction.

Tardy: The pupil arrives later than the starting time of the pupil's scheduled instruction.

Early departure: The pupil leaves prior to the end of the pupil's scheduled instruction.

The student may be subject to disciplinary procedures for unexcused absences, tardiness, or early departure, including verbal and written warnings, detentions, in-school detentions, and loss of extracurricular privileges.

## Administration

Eric Race  
*Superintendent of Schools*

Elisa Eaton  
*Assistant Superintendent for Administration*

Joseph Guccia  
*Assistant Superintendent for Teaching, Learning & Accountability*

Paula Grassi  
*Director of Special Services*

Jeffrey Paske  
*Director of Health and Athletics*

## Board of Education Members

Nicholas J. Matyas  
*President*

Jeannette Farr  
*Vice President*

Matthew T. Jablonowski  
*District Clerk*

### Board Members

Stephen Barrows  
Shannon Edmondson  
Richard (Rocky) Martinez  
Amber Stallman

## Holidays and Days Off

Labor Day - Sept. 4, 2023	1
Columbus Day - Oct. 9, 2023	1
Veterans Day - Nov. 10, 2023	1
Thanksgiving Recess - Nov. 22-24, 2023	3
Winter Recess - Dec. 22, 2023 - Jan. 2, 2024	8
Martin Luther King, Jr., Day - Jan. 15, 2024	1
Mid-Winter Recess - Feb. 16,19, 2024	2
March Holiday - March 15, 2024	1
Spring Recess - March 29-April 5, 2024	6
Memorial Day Recess - May 24,27, 2024	2
Juneteenth - June 19, 2024	1

## Superintendent's In-service Days

September 5, 2023  
September 6, 2023  
March 14, 2024

## Total Possible Days of Attendance

Students - 183    Staff - 186

## Priority of Make-up Days

1 - February 16, 2024  
2 - May 24, 2024  
3 - April 5, 2024

## District Procedures and Consequences for Illegal Drug, Alcohol or Tobacco Use

The following procedures and consequences will be followed in the Johnson City Central School District if any student is in violation of the rules pertaining to the illegal use, possession, gift or sale of illegal drugs, alcohol or tobacco on school property or during a school event:

### CONTROLLED SUBSTANCE/PARAPHERNALIA

Any incident involving use, possession, sale or gift of controlled substance or paraphernalia:

- Parental/guardian notification
- The student will be assigned to five days of out-of-school suspension
- The student will be suspended/excluded from extracurricular activities during the period of out-of-school suspension. Suspension from activities beyond the out-of-school suspension period will be considered
- Law enforcement agency(s) will be notified
- Superintendent of Schools will be notified
- Superintendent's hearing will be scheduled

### ALCOHOLIC BEVERAGE

First incident involving alcoholic beverage:

- Parental/guardian notification
- The student will be assigned five days of out-of-school suspension.
- The student will be suspended/excluded from extracurricular activities during the period of out-of-school suspension. Suspension from activities beyond the out-of-school suspension period will be considered.

pension from activities beyond the out-of-school suspension period will be considered.

- Law enforcement agency(ies) will be notified.
  - A parent/guardian conference will be scheduled with the assistant principal and/or the principal.
  - Superintendent of schools will be notified.
- Second incident involving alcoholic beverage:
- Parental/guardian notification
  - The student will be assigned to five days of out-of-school suspension
  - The student will be suspended/excluded from extracurricular activities during the period of out-of-school suspension. Suspension from activities beyond the out-of-school suspension period will be considered.
  - Law enforcement agency(ies) will be notified.
  - Superintendent's hearing will be scheduled.

### TOBACCO PRODUCTS

Any incident involving smoking and/or the use of tobacco products/synthetic cannabinoids, lookalike drugs and e-cigarettes will be subject to progressive discipline, including, but not limited to:

- Parental/guardian notification;
- Discipline ranging from detention, to out-of-school suspension, to Superintendent's hearing, depending upon the incident or number of incidents;
- Student suspension and exclusion from extraclassroom activities during suspension.

## HIPAA

HIPAA (the Health Information Portability and Accountability Act) is a federal law that imposes new standards for the protection of individual health information. It is important to distinguish between HIPAA and FERPA (the Family Educational Rights and Privacy Act). Educational records that are subject to FERPA are expressly exempted from HIPAA's coverage. Therefore, the confidentiality and privacy of school health records that are part of the student's educational record are governed solely by FERPA. The passage of HIPAA does NOT change that in any way. HIPAA does, however, affect the nature of the exchange of information from the student's health care provider TO the school. Previous informal exchanges between health providers and school health staff are no longer permitted; explicit written authorization is required from the parent or guardian in order for information to flow to the school. For example, immunization records require such authorization.

Within the school setting, FERPA continues to govern the exchange of health care information that is contained in the student's educational record. It is not necessary to obtain a release of information from a parent or guardian in order to share such information with school staff for the purposes of insuring the best and most appropriate care for a student. For additional information, please contact the New York State School Health Services Center at 585-247-7667.

## School District Election

You may vote in a school district election if you:

1. *are a U.S. citizen*
2. *are at least 18 years of age*
3. *are a resident of the school district for 30 days preceding the election and you are a registered voter*
4. *have not been adjudged mentally incompetent or a convicted felon in any state of the United States or in a federal district court*

The Board of Education holds budget work sessions each year when board members review and discuss all areas of the budget. These work sessions are open to the public. You are invited to attend these meetings to follow the budget process. Prior to adoption of the budget, the board holds a budget hearing to answer questions and receive comments and suggestions from district residents. The date of the budget hearing will be announced in the spring. The budget vote is always the third Tuesday in May as set by the state of New York.

Contact the Central Office at 607-930-1005 for any information or questions concerning registration and/or election.

## Absentee Ballot

The Board of Education, at the regular meeting on October 12, 1999, implemented a procedure for absentee ballots for school district meetings and elections in accordance with Education Law Section 2018-a. Applications for absentee ballots may be picked up at the District Office, 666 Reynolds Road, Johnson City; or may be downloaded from the district website (go to [www.jcschools.com](http://www.jcschools.com); click on *Business & Operations*, then click on *Absentee Ballot Applications*). A request for an application must be received by the district clerk or a designee of the Board of Education at least seven (7) days before said vote if the ballot is to be mailed to the absentee voter or by the date before if the ballot is to be delivered personally to said voter. Absentee ballots must be received by the district clerk or designee no later than 5 p.m. on the day of the vote.

## Polling Place

The district has one polling place at the Johnson City High School for the annual budget vote that is held the third Tuesday in May of each year.

## Johnson City High School Athletic Programs Sports Season 2023-2024

### Fall Season: Start August 21, 2023

Varsity Football, Varsity Football Cheerleading, JV Football, JV Football Cheerleading, Varsity Boys Cross Country, Varsity Girls Cross Country, Varsity Boys Soccer, Varsity Girls Soccer, JV Boys Soccer, JV Girls Soccer, Varsity Girls Tennis, Varsity Girls Swimming and Diving, Varsity Girls Volleyball, JV Girls Volleyball, Varsity Boys Golf

### Winter Season: Start November 13, 2023

Varsity Boys Basketball, Varsity Girls Basketball, JV Boys Basketball, JV Girls Basketball, Varsity Boys Bowling, Varsity Girls Bowling, JV Boys Bowling, JV Girls Bowling, Varsity Wrestling, JV Wrestling, Varsity Cheerleading, JV Cheerleading, Varsity Boys Swimming and Diving, Indoor Track and Field

### Spring Season: Start March 11, 2024

Varsity Girls Flag Football, Varsity Baseball, JV Baseball, Varsity Boys Lacrosse, JV Boys Lacrosse, Varsity Girls Lacrosse, JV Girls Lacrosse, Varsity Softball, JV Softball, Varsity Boys Track and Field, Varsity Girls Track and Field, Varsity Boys Tennis, Varsity Girls Golf

## Johnson City Middle School Athletic Programs Sports Season 2023-2024

### Fall Season: Start August 28, 2023

#### 7th- and 8th-grade teams

Football, Cross Country, Girls Tennis, Boys Soccer, Girls Soccer, Girls Swimming and Diving, Girls Volleyball

### Winter Season: Start November 27, 2023

Boys Basketball, Girls Basketball, Boys Swimming and Diving, Wrestling, Boys and Girls Bowling

### Spring Season: Start March 25, 2024

Boys Baseball, Girls Softball, Boys Track, Girls Track, Boys Tennis, Boys Lacrosse, Girls Lacrosse

All athletes are required to be enrolled in a minimum of 5 1/2 credits to play sports.

To sign up for an athletic team, the process starts first with getting a school physical. It is school board policy that all student-athletes have an athletic physical completed by the school doctor. Please contact your school nurse prior to the physical dates to set up a physical.

## The Board of Education

The Johnson City School District's Board of Education is composed of seven members, elected at large by district voters. These members serve five-year, overlapping terms without pay. As elected representatives, members of the Board of Education are responsible for conducting the business of the school district within the laws of the state and the regulations of the New York State Commissioner of Education.

## Board Meetings

The Johnson City Board of Education usually holds its regular business meetings on the second and fourth Tuesdays of each month. Meetings are held at 6:30 p.m. in the board room, which is located in the Central Administration wing of the high school building. Dates and locations of special meetings, if scheduled, will be announced during the school year.

Time is always provided at Board of Education meetings for district residents to discuss or question items on the agenda. Speakers are asked to give their names and addresses. The meeting schedule is also posted on the district website.

## Asbestos Notice

The Environmental Protection Agency (EPA) requires Asbestos Management Plans to be on file on each building containing asbestos, and be available for review. The Johnson City School District has performed the required six-month period inspection for December 2022 and the triennial inspection June 2023. An accredited asbestos inspector/management planner performs all inspections and updates to the Management Plan. The results of the inspections are reviewed and any recommendations for safe management of asbestos materials are implemented. The results of the inspections are on file in the Asbestos Management Plan in the Business Office and are open to inspection. You may contact Elisa Eaton, Assistant Superintendent for Administration at 607-930-1006 to schedule an appointment.

## Disclosure to the Military

Each year, the United States Military branches request the release of "directory" information for high school students. The information re-

quested includes, but may not be limited to, student's name, address, telephone number, grade level, and date of birth. Parents and eligible students have the right to opt-out of the release of this information. The form to deny release is included in the student packet mailed to each student at the beginning of the school year and is included in the packet given to students who enroll in the school district after school begins.

## Fire Safety Inspections On File

Each year, the Johnson City School District is required by Section 155.3 of the Regulations of the Commissioner of Education, and the fire prevention standards of the State Fire Prevention and Building Code to conduct a fire safety inspection of all facilities owned, leased, or operated. Completion of this process results in the issuance of a Certificate of Occupancy for each building. All final reports are located at the district central administration offices and are available for review by calling 607-930-1006.

## Integrated Pesticide Management Notification

Pursuant to regulations adopted by New York State, the Johnson City Central School District is required to provide notification of the use of any pesticide applications that fall under the list provided in the legislation. In the event that need arises, notifications will occur as described in the district's policy. For questions concerning pesticide management, or to be placed on the 48 hour notification list, please call Elisa Eaton, Assistant Superintendent for Administration at 607-930-1006.

## School District Policy Manuals:

### NOTICE TO ALL DISTRICT RESIDENTS

Johnson City Central School District Policy Manuals are available in each school main office, as well as on our district website ([www.jcschools.com](http://www.jcschools.com)) for your convenience. Contact the building principal if you would like to review the manual.

## Emergency Drills

Emergency drills will be held at various times during the school year. Students are to follow directions given by the teacher. They will constitute fire, lockdown and evacuation drills.





*Please Return to:*  
Business Office  
Johnson City Central School District  
666 Reynolds Road  
Johnson City, NY 13790

## CURRENT RESIDENT OR ECRWSS POSTAL PATRON

Non-Profit Org.  
U.S. POSTAGE  
PAID  
PERMIT NO. 237  
Binghamton, NY

# Important School District Phone Numbers

## Johnson City Central Schools District Offices 666 Reynolds Road, Johnson City

Superintendent of Schools ..... 607-930-1005  
Asst. Super. for Administration ..... 607-930-1006  
Asst. Super. for Teaching, Learn. & Accountability  
607-930-1110  
Business Office ..... 607-930-1006  
Health, PE, Athletics ..... 607-930-1007  
Information Services ..... 607-930-1039  
Personnel/Instruction ..... 607-930-1110  
Student Services ..... 607-930-1008  
Teacher Center ..... 607-930-1508  
Transportation ..... 607-930-1017  
Food Services ..... 607-930-1100  
Health Office ..... 607-930-1011

## Elementary School (K-5)

### 601 Columbia Drive, Johnson City

*Denise Riley- Principal*  
*Carlye Dobransky - Associate Principal*  
*Tracy D'Aprino - Assistant Principal*  
*Meredith Whalen - Assistant Principal*  
*Shannon Walker - Assistant Principal*  
Main Office ..... 607-930-1015  
Health Office ..... 607-930-1016

*Student reporting hours - Monday through Friday  
unless otherwise announced - 9:10 a.m. - 3:25 p.m. and  
3:30 p.m. // Universal Pre-K 8:05/8:15 a.m. - 1:15 p.m.*

## Middle School (6-8) 601 Columbia Drive, Johnson City

*Julie Beard - Assistant Principal*  
*Ahphreh Wilson - Dean of Students*  
Main Office ..... 607-930-1012  
Guidance ..... 607-930-1013  
Health Office ..... 607-930-1014

*Student reporting hours - Monday through Friday  
unless otherwise announced - 8:10 a.m. - 2:51 p.m.*

## Johnson City Senior High School (9-12) 666 Reynolds Road, Johnson City

*Dario Vazquez, Assistant Principal*  
*Fred Deinhardt, Principal*  
*Kerri Amato, Assistant Principal*  
Main Office ..... 607-930-1009  
Attendance ..... 607-930-1530  
Guidance ..... 607-930-1010  
Health, PE, Athletics ..... 607-930-1007  
Health Office ..... 607-930-1011

*Student reporting hours - Monday through Friday  
unless otherwise announced - 7:44 a.m. - 2:19 p.m.*

## Emergency School Closings

If an emergency should arise when school is in session, students will be transported home. Your children should be instructed what to do if you are not home during the day.

School closings, delays in opening or early dismissals due to inclement weather or other emergencies will be announced by local radio and television stations as soon as a decision is made. Please do not call the stations or schools. Simply listen to the radio or watch television for announcements. No announcement will be made if school is operating normally.

Our district homepage ([www.jcschools.com](http://www.jcschools.com)) has a section just below the main banner which will have up-to-date emergencies, closings and delay information.

The District uses School Messenger, an automated telephone communication service to announce emergency closings or early dismissals. The system is used for other school related announcements. **Please make sure that emergency contact information is up-to-date.** The system uses parent/guardian phone numbers to notify you of any such announcements.

*Websites, radio stations and frequencies and television channels*

[www.pressconnects.com](http://www.pressconnects.com)  
[www.jcschools.com](http://www.jcschools.com)  
WAAJ (99.1 FM), WHWK (98.1),  
WNBZ (1290 AM), WYOS (104.1 FM), WLTV  
(101.7 FM), WCDW FM (100.5 FM),  
WMMXW (103 FM), WMMRV (105.7 FM), WKGB  
(92.5 FM), WBBI (107.5 FM), WENE (1430 AM), WINR (680 AM), WBNG TV12, WVT/  
WBGH 34, WCZ TV40, SPECTRUM News



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